



# Financial Aid Checklist

for 2024-25 Student Success

- ❑ Create an expandable college folder where you can store all of your printed information, applications and forms for future reference.
- ❑ Obtain your **Federal Student Aid ID (FSA ID) username and password**. New users can create a FSA ID at [studentaid.gov/create-account](https://studentaid.gov/create-account).
- ❑ **Complete the 2024-25 FAFSA at [www.fafsa.gov](https://www.fafsa.gov). The application will be available starting December 2023.** (Students should submit before **June 1, 2024** to avoid delays, late fees and dropped classes.)
- ❑ Are you a new student or returning after a two-year absence? Submit your online application for admission at [www.bhc.edu/apply](https://www.bhc.edu/apply).
  - After receiving your acceptance email, log in to myBlackHawk ([www.bhc.edu/myblackhawk](https://www.bhc.edu/myblackhawk)) to access your BHC email. This is how the Financial Aid Office will communicate important information!
- ❑ Apply for BHC scholarships (**March 15-June 1**) at [www.bhc.edu/about-us/foundations/](https://www.bhc.edu/about-us/foundations/).
- ❑ **Actively monitor your myBlackHawk email for status updates. The first 2024-25 financial aid email notifications will be sent early May 2024.**
  - Did your financial aid email ask you to complete additional requirements? **Complete them before July 1 to avoid delays and dropped classes for the fall semester.**
  - Did your financial aid email confirm your eligibility? Don't forget to review the information and resources included in the email notification – it's important, too!
- ❑ **To confirm your financial aid is ready by the payment deadline, review your *Charges & Financial Aid for Term* on myBlackHawk under the Student tab.** Allow 24 hours after registration for updates.
  - Have a balance due? Learn about making payment arrangements at [www.bhc.edu/payments](https://www.bhc.edu/payments).
  - Need a student loan? Learn more and apply before **July 1** at [www.bhc.edu/loans](https://www.bhc.edu/loans).
  - Expecting a financial aid refund? Learn how to select a refund method at [www.bhc.edu/refund](https://www.bhc.edu/refund).
  - Need books and supplies? You can use leftover financial aid at either BHC bookstore each semester ([www.bhc.edu/bookstore](https://www.bhc.edu/bookstore)).
  - Want additional details? Review our Award Information, available at [www.bhc.edu/award](https://www.bhc.edu/award).
- ❑ **Thinking about adding or dropping classes after the semester has started?** Contact the Financial Aid Office first!
- ❑ Learn how to maintain your financial aid eligibility by reviewing our Financial Aid Policies at [www.bhc.edu/financial-aid-policies](https://www.bhc.edu/financial-aid-policies).

# FAFSA Checklist



Create your FSA ID and start your FAFSA!

New users can create a Federal Student Aid ID (FSA ID) at [studentaid.gov/create-account](https://studentaid.gov/create-account).

## Student's FSA ID

Username \_\_\_\_\_

Password \_\_\_\_\_

Email \_\_\_\_\_

Cell phone \_\_\_\_\_

### Challenge question answers:

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ 4. \_\_\_\_\_

Backup code: \_\_\_\_\_

## Parent/Contributor FSA ID

All FAFSA contributors must have their own FSA ID and password using a different phone number and email address.

## Problems creating an FSA ID?

Contact the Financial Aid Office or call 800-4-FED-AID (800-433-3243).

## Keep it safe!

Your FSA ID and password act as your legal, electronic signature – you will use it every year to apply.

Do NOT share it with others.

**Don't wait! New users should create an FSA ID now as it can take 2-3 days to authenticate before use.**

## When completing the 2024-25 FAFSA, any contributor may need:

- FSA ID
- Date of birth
- Social Security number or Permanent Resident Card
- 2022 federal tax return
- 2022 W-2/1099 forms
- 2022 child support received
- Current bank statements
- Current net worth\* of investments (excludes retirement)
- Current net worth\* of business or farm

\*Net worth means current value of asset minus debt related to that asset.



For more information, contact:

**Quad Cities Campus** | 309-796-5400 | [finaid@bhc.edu](mailto:finaid@bhc.edu)

**East Campus** | 309-854-1710 | [finaid@bhc.edu](mailto:finaid@bhc.edu)

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